

捐款人 / 捐款機構資料 Donor Particulars

以個人名義捐贈 Personal Donation

以公司 / 機構名義捐贈 Company / Organisation Donation

個人姓名 / 公司名稱

Personal / Company Name: _____ (中文 In Chinese) _____ (英文 In English)

聯絡電話 Telephone No.: _____ 傳真 Fax no.: _____

電郵地址 E-mail Address: _____

郵寄地址 Mail Address: _____

請選擇 Please select:

校友 Alumni 學生 Student 教職員 Staff 學生家長 Parents 其他 Others

(供校友填寫 For GCC Alumni)

畢業年份 Year of Graduation: _____ 學院 School: _____ 學號 Student No.: _____

本人欲以「無名氏」身份捐款。 I wish to remain anonymous for the donation.

捐贈金額 Designated Donation Amount

港幣 HK\$

捐款將用作學校發展用途，若希望用作其他用途，請指明：

Your donations would be used for college development.

Please indicate clearly for other desired purposes: _____

• 本人確認並同意宏恩基督教學院以此捐款申請政府或其相關部門發出的配對補助金計劃（如適用）。

I acknowledge and agree that the Gratia Christian College will apply for a matching grant, if applicable, from the Government or its related bodies with the donation(s) made by me.

捐贈方法 Donation Methods

自動櫃員機轉帳 / 銀行存入 ATM Transfer / Bank-in

或

劃線支票 By crossed cheque 支票號碼 Cheque no.: _____

恒生銀行戶口 Hang Seng Bank Account:

or

抬頭請註明「宏恩基督教書院有限公司」

788-339463-001

Payable to "Gratia Christian College Limited"

請將捐款表格連同入數收據或支票寄回本校（信封面註明「宏恩基督教學院捐款」）。請將入數收據備份以作參考。

Please send the receipt or cheque together with this form to our College & attention to: "Donation for GCC". Please keep a copy for your reference.

請郵寄收據 Please mail receipt

收據抬頭 Name on receipt: _____

「宏恩基督教書院有限公司」為政府認可的註冊慈善團體（稅局檔案編號：91/13478）。根據香港稅務條例，只要您於每個財政年度，捐款予認可慈善團體之總額達港幣一百元或以上，您的捐款便可以憑收據申請扣減稅項。

如您於提交此表格後兩個月仍未收到正式收據，請致電 5804 4140 或電郵至 financeoffice@gratia.edu.hk 與財務處聯絡。

"Gratia Christian College Limited" is an approved charitable institution (IRD ref no. 91/13478). In accordance with the Inland Revenue Ordinance in Hong Kong, if the total amount of your donations to an approved charitable institution is HK\$100 or above during a financial year, these will be tax-deductible upon submission of donation receipts.

If you do not receive the official receipt two months after the submission of this form, please contact the Finance Office by calling at 5804 4140 or sending email to financeoffice@gratia.edu.hk

個人資料收集聲明

宏恩基督教學院（本校）會將您的個人資料依照「個人資料(私隱)條例」的有關條文處理及保密。本校所收集之個人資料僅作本校聯絡及發展校友事務之用途，並可能在有需要時將您的個人資料提供予宏恩基督教學院相關的人員和單位（包括學院、學系、部門等），用作行政、傳訊、募捐及其他相關用途。如非獲得您的同意或應法令要求，本校將不會把您的個人資料提供予任何外界單位。倘若您希望停止接收我們全部或個別類別的資訊，請於下方表達您的意願。

本人不同意個人資料供 貴校作發放資訊或推廣之用。

Personal Data Collection Statement

The Gratia Christian College ("GCC") will ensure that the data provided by you are treated and kept strictly confidential, in accordance with the relevant provisions of the Personal Data (Privacy) Ordinance. The data provided by you are solely for GCC on communication, alumni affairs and development purposes, and may be shared with the appropriate parties and personnel of or in relation to the College (including its internal departments and constituent units) for administration, communication, fundraising and other related purposes. GCC will not disclose your personal information to any external parties unless otherwise stated or with your prior consent or it is required to do so by law. If you do not wish to receive our information, please show your preference below.

I do not agree to have my personal data used by GCC for information dissemination or promotional purposes.

捐贈人簽署 Signature of donor: _____

日期 Date: _____

衷心感謝您對宏恩基督教學院的慷慨支持！ Thank you for your generous support for GCC!

如有任何查詢，請聯絡財務處。 For any enquiries, please contact the Finance Office.

❖ 電話 Tel: (852) 5804 4140

❖ 傳真 Fax: (852) 2116 1586

❖ 地址 Address: 香港九龍石硤尾偉智街5號 5 Wai Chi Street, Shek Kip Mei, Kowloon, Hong Kong