







## Professional Diploma in Property and Facilities Management Programme 物業及設施管理專業文憑課程



Annual intake in January, May and September | 每年一月、五月及九月開課

-  The First Property and Facilities Management Course developed under the “Specification of Competency Standard (SCS) Ver. 2” specified by the ITAC of Property Management Industry under HKQF  
首個以香港資歷架構物業管理業行業培訓諮詢委員會制訂之《能力標準說明》（第二版）最新版本編寫課程
-  The First “Vocational Qualification Pathway (VQP)” course in Property Management Industry  
首個物業管理業《職業資歷階梯》課程
-  The First PMSA recognized HKQF Level 4 VQP course under the “Specified associate degrees and diplomas in property management (for PMP (Tier 2) Licence)” list and the specified academic qualification for PMP (Tier 2) licence application  
首個獲物業管理業監管局(PMSA)認可列為指明物業管理副學士及文憑之《職業資歷階梯》資歷架構第4級專業文憑課程，符合申領「物業管理人（第2級）牌照」的學術資歷
-  This course has been included in the list of reimbursable courses under the Continuing Education Fund  
本課程已加入持續進修基金可獲發還款項課程名單內



| QF Level<br>資歷架構 | QR Registration No.<br>資歷名冊登記號碼 | Mode of Study and Programme Length<br>修讀方式及年期 | Medium of Instruction<br>教學語言               |
|------------------|---------------------------------|---|---|
| 4                | 22/000665/L4                    | Part-time (1 Year)<br>兼讀制 (1 年)               | Chinese supplemented with English<br>中文輔以英文 |

The Professional Diploma in Property and Facilities Management Programme intends to provide students with a focused and practical learning experience in property and facilities management so as to enhance their professional development in the specific setting of property and facilities management environment.

Graduates are qualified to take up frontline posts as a property management practitioner (Licenced Property Management Practitioners (Tier 2)) at the equivalent rank of Property Officer, Estate Officer, Facilities Management Officer, etc.

Graduates can also apply to programmes at an advanced level related to property/facilities/housing management or other programmes such as real estate, surveying etc.

物業及設施管理專業文憑課程旨在為學生提供專注和實用的物業和設施管理學習體驗，以促進他們在特定的物業和設施管理環境中的專業發展。

畢業生符合物業管理業監管局有關學術資格，擔任物業管理從業人員(持牌物業管理從業人員(第2級))，職位相當於物業主任、屋村主任、設施管理主任等職級。

畢業生亦可以申請與物業 / 設施 / 房屋管理相關範疇的高等課程或其他課程，例如房地產、測量等的學位課程。

## Professional Recognition 專業認可

The programme is recognised by the following regulatory body and professional bodies (irrespective of the order):  
課程已獲以下監管機構及專業團體認可 (排名不分先後) :



## Courses 修讀學科

| Semester 1 第一學期  | Semester 2 第二學期                                      | Semester 3 第三學期   |
|--|--|---|
| Property Environment Management I<br>物業環境管理 I            | Property Environment Management II<br>物業環境管理 II      | Property Management Services for Occupants and Community<br>業戶管理及社區服務 |
| Property Repair Maintenance and Improvement<br>物業維修保養及改善 | Property Facilities Management I<br>物業設施管理 I         | Property Facilities Management II<br>物業設施管理 II                        |
| Property Legal Studies<br>物業應用法律                         | Property Financial and Asset Management<br>物業財務及資產管理 | Property Human Resources Management<br>物業人力資源管理                       |

## Admission Requirements 入學要求

- Secondary Five Education with a Pass or above in five subjects including Grade E in Chinese Language and English Language (Syllabus B) in the Hong Kong Certificate of Secondary Education Examination (HKCEE) and currently employed in the facility/property management sector for at least 3 months; OR
  - Secondary Six Education with level 2 or above in five subjects including Chinese Language and English Language in the Hong Kong Diploma of Secondary Education (HKDSE) Examination and currently employed in the facility/property management sector for at least 3 months; OR
  - Secondary school graduates from other education systems with results comparable to the above and currently employed in the facility/property management sector for at least 3 months; OR
  - Foundation diploma, Pre-Associate Degree or Diploma Yi Jin or a QF Level 3 Qualification Certificate, PLUS a minimum 1 year of relevant working experience in the facility/property management sector; OR
  - QF Level 3 Qualification Certificate in Property Management Industry from Recognition of Prior Learning (RPL) scheme; OR
  - Mature applicants aged 21 years or above when they start their course of study, PLUS a minimum of 2 years relevant working experience in the facility/property management sector and pass the Chinese and English language admission tests; AND
  - Pass an admission interview.
- 持有香港中學會考 (HKCEE) 五科合格達 E 級或以上成績，包括中國語文及英國語文 (Syllabus B)，並需現時從事物業及設施管理工作不少於3個月之工作經驗；或
  - 持有香港中學文憑試 (HKDSE) 中國語文及英國語文成績達2級或以上及其餘三科科目達2級或以上，並需現時從事物業及設施管理工作不少於3個月之工作經驗；或
  - 具備與中學文憑試同等學歷，並需現時從事物業及設施管理工作不少於3個月之工作經驗；或
  - 修畢基礎文憑、副學士先修或毅進文憑或同等資歷架構第3級證書，並需現時從事物業及設施管理工作不少於1年之工作經驗；或
  - 持有資歷架構下物業管理行業「過往資歷認可」之資歷架構第3級證書；或
  - 於入學年度年滿21歲，並需現時從事物業及設施管理工作不少於2年之工作經驗；必須通過中國語文及英國語文能力入學測試；及
  - 必須通過面試。

## Advanced Diploma in Property and Facilities Management Programme 物業及設施管理高等文憑課程

This programme is under preparation 此課程在籌辦中

### Enquiry and Application 查詢及報名

☎ 5804 4143

✉ admission@gratia.edu.hk

🌐 www.gcc.edu.hk

📍 5 Wai Chi Street, Shek Kip Mei, Kowloon  
(Exit C, MTR Shek Kip Mei Station)  
九龍石硤尾偉智街5號 (港鐵石硤尾站C出口)

📘 宏恩基督教學院

📷 iAMgratian

Apply now  
網上報名

